

MEETING MINUTES

FULL BOARD

TUESDAY MARCH 26, 2024

Approved

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	P. BRIDGE, M. IKLE, C. NAGY, M. SERIO	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:04 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 26, 2024**

- ☐ MOTION TO APPROVE THE AGENDA, AS PRESENTED.
- ☒ MOTION TO APPROVE THE AGENDA, AS MODIFIED: REMOVED ITEM #6A FROM THE AGENDA. ALAN BOLTER HAS BEEN RESCHEDULED AND WILL BE ATTENDING THE WAYS AND MEANS MEETING ON APRIL 23, 2024.
MOVED BY: **J. Pfeffer** / SECONDED BY: **S. Vandemergel**
- ☒ MOTION PASSED 7 / 0
- ☐ MOTION FAILED

4. **CALL TO THE PUBLIC:** ☒ None.

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 27, 2024**

- ☒ MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
- ☐ MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: **J. Pfeffer** / SECONDED BY: **L. Berry-Bobovski**
- ☒ MOTION PASSED 7 / 0
- ☐ MOTION FAILED

6. BOARD ADMINISTRATION: ☐ None ☒ **Item(s) Noted Below**

- a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below:
- b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below
- Genesis House No Mind Left Behind 5k Run/ Walk May 4, 2024 Pinckney, MI
- c) Informational - Appointment will be made at May 28, 2024 Full Board Meeting
CMHPSM Appointment of Livingston County CMH Board Member(S)
Effective July 1, 2023-by R. Garber, Board Chair:
- | | |
|-----------------|--|
| Mary Pizzimenti | 3 Year Term (Term began 07/01/2023 - Expires 06/30/2026) |
| Patrick Bridge | 2 Year Term (Term began 11/01/2022 - Expires 06/30/2025) |
| Mary Serio | 1 Year Term (Term began 07/01/2021 - Expires 06/30/2024) |

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

- a.) Delegated Contract March 2024 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) FY24 FINANCE REPORT / INFORMATIONAL

b) FY24 CAMP SKYLINE AND CONFERENCE CENTER D/B/A SKYLINE CAMP AND RETREAT CENTER: RESPITE CAMP

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: L. Berry-Bobovski

MOTION TO approve a Camp Agreement between LCCMHA and Skyline Camp and Conference Center d/b/a Skyline Camp and Retreat Center for Respite Camp services at rates, as presented. Effective 03/27/2024 to Ongoing.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

c) EXECUTIVE DIRECTOR REGIONAL POLICY SUMMARY / INFORMATIONAL

d) CMHPSM REVISED POLICY #485: CLINICAL PRACTICE GUIDELINES

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer

Motion to approve CMHPSM Policy #485: Clinical Practice Guidelines, as presented.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

e) REPLACING THE OPEN HEALTH AND MEDICATION PROGRAM DIRECTOR POSITION WITH THE CREATION OF NEW PROGRAM DIRECTOR POSITION FOR INTAKE/ ACCESS/ EMERGENCY SERVICES

Discussion was held.

Moved BY: M. Kozak / SECONDED BY: S. Vandemergel

Motion to approve a new Program Director position to oversee Intake/Access and Emergency Services to replace the current Health and Medication Program Director. Effective March 27, 2024.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

f) BY-LAWS DISCUSSION / RECOMMENDATIONS

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Kozak

Motion to approve the LCCMHA By-laws, version 12/14/2021, as presented with no changes.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

10. CMHPSM (REGION 6): ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 04/10/2024

11. CMHAM: ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ None ☒ Items Noted Below:

- CMHAM Summer Conference at the Grand Traverse Resort, Traverse City, MI on June 11-12, 2024.

12. BOARD CORRESPONDENCE: ☒ **None** ☒ **Item(s) Noted Below**

13. NEW BUSINESS: ☒ **None** ☐ **Item(s) Noted Below**

14. OLD BUSINESS: ☐ **None** ☒ **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, is scheduled to participate at a LCCMHA Board meeting, on April 30, 2024. Board provided a list of topics that they would like to discuss.

15. CALL TO THE PUBLIC: ☒ **No Response**

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:03 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date